

Appendix 3

St. Mary Magdalene Parish Monaleen

Code of Behaviour – Away Trips

1. Trips away from home include but are not limited to pilgrimages, day trips, overnight stays and holidays.
2. All trips must have careful advance planning with adequate provision for safety in regard to transport, facilities, activities and emergencies. Adequate insurance shall be in place.
3. Written parental consent specifically for each trip and related activities must be obtained well in advance.
4. There must be adequate, gender appropriate, supervision for boys and girls.
5. Arrangements and procedures must be put in place to ensure that rules and appropriate boundaries are maintained while facilitating an appropriate relaxed atmosphere.
6. Particular attention shall be given to ensuring that the privacy of young people is respected when they are away on trips.
7. Sleeping areas for boys and girls shall be separate and supervised by two adults of the same gender.
8. At least two adults shall be present in dormitories in which children or young people are sleeping. Under no circumstances should one adult share a bedroom with a young person.

9. If in an emergency situation, an adult considers it necessary to be in a dormitory or bedroom without another adult present he/she shall (a) immediately inform another responsible adult, and (b) make an incident report of the circumstances.

10. Group members who have special needs should be included and their requirements accommodated where possible.

[last updated 27 Mar 2006]